

APPENDIX E-029 V

PHYSICAL INVENTORY NOTIFICATION DOCUMENT VIOLATIONS

1. INPUT DOCUMENT

Appendix B-252, Physical Inventory Notification, DIC DJB.

2. INPUT TO PROCEDURE DECISION CHART

a. ***I&S Order of Use.***

b. ***Inventory Notification Document.***

3. PURPOSE, CONTENTS AND RESPONSIBILITIES

This appendix is applicable to chapter 7 and provides instructions for the research, correction and reentry of Inventory Notification Documents which have been rejected from computer processing. Violation Reason Codes, in alphabetical order and computer output, are listed below. The Inventory Accounting Branch within the DSO is responsible for processing all these violations.

<u>VIOLATION REASON CODE</u>	<u>DEFINITION</u>
AN	Invalid Unit of Issue in pos. 23-24.
AY	Invalid NSN in pos. 8-20.
BQ	Invalid Inventory Cutoff date in pos. 62-64 (61-64 of DIC DJB).
CV	No Record in Inventory Priority File (INPF).
EK	Type Physical Inventory/Transaction History Code Invalid in pos. 7.
PS	Invalid MILSTRAP DIC pos. 1-3.
UA	Invalid Location Code in pos. 67-69.

4. PROCESSING/RESEARCH INSTRUCTIONS

a. VRC AN.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC AN indicates that unit of issue in pos. 23-24 of input document is blank, contains other than alpha entries, or that alpha entries are invalid for NSN in pos. 8-20. Also indicates that the storage activity's unit of issue may be incorrect.

(2) PROCESSING/RESEARCH REQUIRED

(a) Processing personnel will research Catalog records/files and/or:

1. Prepare NIR Inquiry Document, appendix B-143, DIC ZCQ, with Action Code BR in pos. 79-80.

2. **Forward Inquiry Document to IPC via data entry services, or input document via SAMMSTEL Verb SODE, for mechanical processing.**

3. Review NIR Printout (appendix F-109) reflecting the correct unit of issue.

(b) Apprise the nonaccountable storage activity via telephone or TWX in order that their records may be changed if necessary. If reentry document cannot be processed by computer within 3 days prior to cutoff date, coordinate changes/cancellation and/or rescheduling of inventory with the storage activity involved.

b. VRC AY.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code AY indicates that input document does not contain a valid NSN in pos. 8-20.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will contact the submitting nonaccountable storage activity via telephone to ascertain correct NSN and/or apprise of inventory cancellation. If violation cannot be corrected and reentered for processing by IPC within 3 days prior to cutoff date, this will be cause for cancellation.

c. VRC BQ.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code BQ indicates that the cutoff date in pos. 62-64 of input document is not at least 3 days subsequent to date of processing in computer and therefore rejects because insufficient time remains for coding and processing other inventory actions required prior to cutoff date or that data contained in pos. 62-64 is blank or other than numerics 001-365.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will contact the submitting nonaccountable storage activity via telephone with confirming written communication and coordinate a revised inventory cutoff date or obtain a correct cutoff date, as required.

d. VRC CV.

(1) REASON FOR VIOLATION/ERROR CONDITION

Violation Reason Code CV indicates the DIC DJB with TPI/THC A did not match the Inventory Priority File (INPF) for NSN and Storage Location RIC. This indicates that either the DIC DJB was received in a subsequent cycle than the original DSC complete inventory request or the depot has submitted a TPI/THC A inventory notification in error without a DSC initiated inventory request with TPI/THC A.

(2) PROCESSING/RESEARCH REQUIRED

DSC processing personnel will not reinput the DIC DJB. At time of violation, the nonaccountable storage activity will be mechanically notified by DIC DZG (Transaction Reject) with Reject Advice Code AC (Type Physical Inventory Code Invalid or Blank). The storage activity will reinput the transaction with TPI/THC other than A if an inventory is still necessary.

e. VRC EK.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC EK indicates the Type of Physical Inventory/Transaction History Code in pos. 7 is blank or invalid. The entry contains other than the authorized code of A, C, D, E, or F.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will contact the nonaccountable storage activity via telephone to ascertain the valid code. The corrected violation must then be resubmitted to IPC 12 days prior to established inventory cutoff date.

f. VRC PS.

(1) REASON FOR VIOLATION/ERROR

VRC PS indicates DIC DJB has been submitted by an accountable storage activity in error.

(2) PROCESSING/RESEARCH REQUIRED

Submission of DIC DJB transaction by accountable storage activities is prohibited. Processing personnel will contact the storage activity as identified in pos. 67-69 advising them of the error.

g. VRC UA.

(1) REASON FOR VIOLATION/ERROR CONDITION

VRC UA indicates that a valid DLA Nonaccountable Storage Activity RIC (From) is not reflected in pos. 67-69 of input document.

(2) PROCESSING/RESEARCH REQUIRED

Processing personnel will research inventory schedules/records to determine the correct RIC and contact the submitting storage activity to assure that its records are corrected, if necessary, or to coordinate cancellation and rescheduling of inventory if time element allows. If violation cannot be corrected and reentered for processing by IPC within 3 days prior to cutoff date, this will be cause for cancellation.

5. REENTRY INSTRUCTIONS

a. Review remaining data elements contained in violation output to detect any other invalid data and correct as necessary using the Online Violation/Reentry Process.

b. Instructions for reentry of violations either controlled or uncontrolled are outlined in DLAH 4745.2, Volume I, Part 1, DLA Remote Users Handbook, (SMMSTEL Verb SVRR).

6. FLOWCHART

Flowchart not required.